

Alteration Application

Warwick Owners Corp.

*76-12 35th Ave., Jackson Heights,
New York, 11372*

|||
NEW BEDFORD MANAGEMENT CORP.
|||

Attention: Jessica Munoz
Phone: (646) 663-3302
Email: Jessica@nbmgmt.com

***Please contact Jessica to discuss scope of alteration
and requirements prior to submitting application***

ALTERATION APPLICATION PACKAGE CHECKLIST

1. Completed and signed Alteration Application.
2. Specifications of work to be completed (including diagrams where necessary and/or certified architect or engineer reports).
3. Department of Building work permit (if applicable).
4. Copy of contract/agreement with contractor(s).
5. Copy of contractor(s) licenses if applicable.
6. Copy of worker's compensation coverage.
7. Certificate(s) of liability insurance for contractor(s) and subcontractor(s).
8. EPA certificate (if applicable).
9. Copy of homeowner's co-op insurance.
10. Processing fee of \$250 (non-refundable) payable to New Bedford Management Corp. *if applicable*. Certified check or money order only.
11. Security deposit (\$500 or \$1000 depending on scope of work) payable to Warwick Owners Corp. Certified check or money order only.
12. Primary contact name and cell phone number for on-site Contractor for any questions or concerns during construction.
13. Verification Superintendent has complete set of keys for emergencies.

ALTERATION APPLICATION PROCEDURES

You can conveniently complete this application form by typing information into the highlighted fields.

*Print your completed form, sign it as required (electronic signatures acceptable),
and submit it to New Bedford Management Corp.*

You are required to notify Management about all plans for construction, renovation, or alteration work to be done in your apartment. Management will then review your plans and either approve them or ask you to submit an alteration agreement plus additional documents, ask for additional information, or deny approval.

- a. All alterations or other work to an apartment is subject to the Warwick Owner's Corp. Board Approval.
- b. All applications must be submitted along with all required documentation in order to be processed.
- c. No work can start without consent and approval from the Warwick Owner's Corp. Board and Management.
- d. The Superintendent must be notified 48 hours before commencing work.
- e. Once approved by the Warwick Board and Management, the Superintendent will post a construction notice on the door of the apartment with a second notice on the bulletin board or the duration of construction to inform neighbors of the approved construction schedule.
- f. **No work requiring permits/approval by the NYC Department of Buildings or any government agency can be self-certified. Routine plumbing work requires OP128.**

Only completed packages will be forwarded to the Board of Directors for review.

Please submit one (1) original copy to New Bedford Management Corp. attention Jessica Munoz with applicable fees to the Management office.

Please submit a second PDF version by email to Jessica@nbmgmt.com.

If a document is not included, please provide a written explanation.

1. Completed and signed Alteration Application.
2. Specifications of work to be completed (including diagrams where necessary and/or certified architect or engineer reports).
3. Department of Building work permit (if applicable).
4.
 - a. Copy of contract/agreement with contractor(s). (sample form attached for your convenience).
 - b. Original, fully executed Standard Form of Agreement Between Shareholder and Contractor. (you must use the form attached). Please note that the \$10.00 specified in the Agreement is required for the purpose of establishing "consideration," meaning that something of value was given in exchange for the contract.

5. Copy of contractor(s) licenses if applicable.
6. Copy of worker's compensation coverage for all contractors and sub-contractors.
See example at end of application.
7. Certificate(s) of liability insurance for contractor(s). Acceptable certificates will show no less than \$1,000,000 for liability and property damage, naming shareholder(s) as primary insured with Warwick Owner's Corp. and Management as additionally insured. See example at end of application.
8. EPA certificate (if applicable). New York City Local Law #1 requires all contractors must be EPA certified when dealing with lead paint removal, sanding, plastering and painting.
9. Copy of current homeowner's co-op insurance.

Fees required at time of application

****Processing fee of \$250 (non-refundable) payable to New Bedford Management Corp., certified check or money order only, *if applicable*.**

****Security deposit of \$ _____ (\$500 or \$1000 refundable)
payable to Warwick Owners Corp., certified check or money order only.**

****Applicable fees to be determined by Management depending on scope of work.**

All application information, documents and fees must be submitted to:

New Bedford Management Corp.

Attention: Jessica Munoz

210 East 23rd St., 5th Floor

New York, NY, 10010

Phone:(646) 453-5563

Jessica@nbmgmt.com

WARWICK OWNER'S CORP. ALTERATION AGREEMENT

Dear Board of Directors:

Pursuant to paragraph 26 of my Proprietary Lease, "the Lessee....must obtain prior written consent of the Board of Directors prior to making any alterations or changes in the apartment..."

I hereby request permission to make the alterations described in the annexed document (hereafter collectively referred to as the "work") in the above apartment.

If such permission is granted, I agree:

- 1) To not commence any work in relation to this alteration until I have received the Warwick Owners Corp. written permission, as evidenced by the return of this agreement duly executed by the Warwick Owners Corp. or its managing agent.
- 2) To submit a refundable deposit of \$ _____. I understand that the cost to repair any damages made in connection with this alteration shall be deducted from this deposit. In addition, I also understand that my failure to comply with any of the provisions of this agreement will cause me to forfeit the entire deposit. In all cases, Warwick Owner's Corp., or its managing agent, shall have the sole right to inspect my apartment on as many occasions as it may deem necessary prior to alteration, as the alteration progresses, and upon its completion. In all cases, Warwick Owners Corp. or its managing agent may determine the cause of any damage to Warwick Owners Corp. property and the cost to restore such property to its original condition for which I will be financially responsible.
- 3) In the event that the Warwick Owners Corp. representative determines that the alterations have not been performed in compliance with the plans submitted and the provisions in this alteration agreement, I agree to have the alterations corrected at my expense.
- 4) I understand that the Warwick Owners Corp. shall deduct from this deposit all costs, fees and expenses incurred by it in connection with this application, including but not limited to legal, architectural, engineering and other professional fees and the cost of any repairs or replacement to the Warwick Owners Corp.'s deduction of any portion of this deposit shall not in any way limit or waive my obligations under this agreement, the Proprietary Lease, the By-Laws and House Rules and Regulations of Warwick Owners Corp.
- 5) To provide all documents required in the alteration agreement checklist and understand this is an ongoing obligation for me to provide updates and changes in writing to management. If required by law or governmental regulations to file plans with and procure the approval of all governmental agencies having jurisdiction over the work and, not more than ten days after receipt of such approval, to deliver to the managing agent a copy of every permit or certificate issued. If there is any doubt as to the need for such approval, Warwick Owners Corp. and its managing agent shall be the sole arbiter in resolving the doubt. If it is determined for any reason, at any time, that any alteration(s) performed by me or on my behalf does not comply with any applicable law(s), then I shall be solely responsible for all costs necessary to bring the alteration(s) in full compliance with the applicable law(s). I agree to reimburse Warwick Owners. Corp. for any fines incurred for any violation(s) of the applicable law(s).

- 6) To procure from my contractor(s):
 - a. Comprehensive personal liability and property damage insurance policies each in amount of \$1,000,000 which policies name me as primary insured (certificate holder) and Warwick Owners Corp. and Management as additional insured. Such policies shall provide that they may not be terminated until at least ten days after written notice to Warwick Owners Corp. and management.
 - b. Worker's compensation and employees liability insurance policies, which cover all the employees of the contractor(s) or subcontractor(s). All such policies or certificates evidencing their issuance shall be delivered to the managing agent.
 - c. Provide managing agent primary contact(s) name and cell phone numbers for on-site Contractor(s) for any question or concerns during construction.

- 7) If Warwick Owner's Corp. requires or shall deem it wise to seek legal, engineering or architectural advice prior to granting permission, I agree to reimburse Warwick Owners Corp., on demand, for reasonable fees incurred, and if the application is approved, then, in any event, prior to commencement of any work.

- 8) It is understood that:
 - a. I assume all risks of damage to the building and its mechanical systems, and to persons and property in the building, which may result from or be attributable to the work being performed hereunder and all responsibility for the maintenance and repair of any alterations and installations after completion. This responsibility covers all work, or roofs, waterproofing of every part of the building directly or indirectly affected by the work, and the maintenance of all heating, plumbing, air conditioning and other equipment installed or altered pursuant hereto. If the operation of the building or any of its equipment is adversely affected by the work, I shall, when so advised, promptly remove the cause of the problem.
 - b. I agree to upgrade my electrical fuse box at my own cost to comply with the Warwick's insurer (for major alterations only, determined by Management).
 - c. I agree to upgrade my apartment to comply with all applicable city, state and federal building codes, statutes, rules, laws and/or regulations (for major alterations only, determined by Management).
 - d. If altering my bathroom(s) I agree to have a licensed plumber replace the shower body, lead bend from the toilet to the main plumbing line and standing barrel waste from tub to main plumbing line as a precaution to prevent future plumbing issues (parts and labor receipts should be submitted for reimbursement from Warwick Owners Corp. after DOB sign offs). I agree to have a licensed plumber replace the shower pan (if applicable) and submit parts and labor receipts for reimbursement from Warwick Owners Corp., (maximum amounts to be determined by Management).
 - e. If altering my bathroom or kitchen I agree to have a licensed plumber furnish and install new hot and cold water tile stops with chrome handles and connect to existing branch piping (parts and labor receipts should be submitted for reimbursement from Warwick Owners Corp. after DOB sign off, maximum amounts to be determined by Management).
 - f. I recognize that there will be no change in the operation of the building's heating system to facilitate the functioning of any heating or air conditioning units I may be installing.
 - g. The alterations and materials used shall be of the quality and style in keeping with the general character of the building.
 - h. I undertake to indemnify Warwick Owners Corp., your Managing Agent, and tenants or occupants of the building for any damages suffered to person or property as a result of the work performed hereunder, whether or not caused by negligence, and to reimburse Warwick Owners Corp. and your managing Agent for any expenses (including, without limitation, attorney's fees and disbursements) incurred as a result of such work.

- 9) I agree that all the permitted work shall be completed by the completion date set forth in the contract (the original completion date) provided to the Board unless I apply for an extension in writing prior to the completion date. If the work shall not be completed by the completion date stated in the contract (and no extension has been granted in writing), **I agree to pay the sum of \$100.00 per day for each additional day the work remains incomplete.**

- 10) **No work shall be done, except between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. No work is to be done Saturdays, Sundays or holidays. Any work that can produce unusual noises that may be disturbing to building occupants shall not be done before 9:00 a.m.** Warwick Owners Corp. shall be the sole arbiter should there be any doubt as to acceptable noise levels and to which days are considered holidays. I agree to notify the superintendent at least 48 hours in advance of the date which contractors or deliveries will be entering the building. Under no circumstances shall the back gate(s) be left open and unattended at any time.
Reminder: the superintendent is off on Fridays. Management will be notified in his place for alternate arrangements. **An administrative fee of \$500.00 for the breach of any provision in this paragraph will be assessed and doubled for each successive breach.**

- 11) The Contractor agrees to protect the elevator(s) using blankets and floor coverings provided by the Superintendent. At the end of each work day, the blankets are to be taken down and put in a secure area as designated by the Superintendent. If pads are not used appropriately, misplaced or removed from the premises by the Shareholder or Contractor, **a \$500 administrative fee will be assessed and doubled for each successive breach.**

- 12) All precautions will be taken to prevent dirt and dust from permeating other parts of the building during the progress of the alteration. All contractors and deliveries must use the basement service entrance only. No debris or any other materials may be stored or left at any time in common areas of the building or grounds. I and the contractor(s) will not be allowed to use the lobby, sidewalks, courtyards, and other public and common areas to work or be used for storage of building materials, tools or debris. Materials and rubbish will be placed in barrels or bags, before being taken out of the apartment. All such barrels and bags, rubble, discarded equipment, empty packing cartons and other materials will be taken out of the building through the basement and removed from the premises by my contractor or at my expense daily according to current EPI industry guidelines.

- 13) I will bear the entire cost of alterations and installation and pay all bills incurred in connection therewith, not later than thirty days after completion of the work. If any mechanic's liens were filed for work claimed to have been done or materials alleged to have been supplied, I shall cause such liens to be discharged within ten days after such filing. If the work damages the lobby, stairs, elevators, or other common areas I shall promptly upon notice pay for any repairs required. If I fail to do so, Warwick Owners Corp. may exercise any or all of its rights and remedies under the Proprietary Lease or this agreement.

- 14) At the completion of the work, I will deliver to Warwick Owners Corp. or its managing agent an amended Certificate of Occupancy and the certificate of the Board of Fire Underwriters, IF either is required and such other proof as may be necessary to indicate all work has been done in accordance with all applicable laws, ordinances and Government regulations.

- 15) I recognize that by granting consent to the work, Warwick Owners Corp. does not profess to express any opinion as to the design, feasibility or efficiency of the work.
- 16) My failure to comply with any of the provisions hereof shall be deemed a breach of the provisions of the Proprietary Lease, pursuant to which Warwick Owners Corp. consent has been granted, and, in addition to all other right, Warwick Owners Corp. may also suspend all work and prevent workmen from entering my apartment for any purpose other than to remove their tools and equipment.
- 17) I understand and agree that all fines, fees and additional costs paid by me as a result of the work will be charged on my monthly maintenance bill as additional charges.
- 18) This agreement may not be changed orally. This agreement shall be binding on Warwick Owners Corp., our personal representatives and me and authorized assigns
- 19) I understand that no work requiring review and approval by the NYC Department of Buildings or any other government agency can or will be self-certified.

ALTERATION RULES ACKNOWLEDGMENT AND SIGNATURE(S)

I (we) have read and understood the above terms and conditions
and agree to abide by them in connection with the alteration of apartment ____ .

Signature Shareholder 1:	Date:
Print Shareholder Name 1:	Home phone:
Email:	Cell phone:
Signature Shareholder 2:	Date:
Print Shareholder Name 2:	Home phone:
Email:	Cell phone:

ALTERATION APPROVAL SIGNATURE BY MANAGEMENT

Permission has been granted for the alteration of apartment ____ .

Signature Management:	Date:
Print Name:	

[illegible]

STANDARD FORM OF AGREEMENT BETWEEN SHAREHOLDER AND CONTRACTOR

AGREEMENT (this "Agreement"), made as of the ____ day of _____, 20____, by and between _____ ("Shareholder"), a Shareholder(s) of Warwick Owners Corp. and _____, a _____ (Limited Liability Company/Corporation/Partnership), having an office located at _____ ("Contractor"):

WHEREAS, Warwick Owners Corp. is the owner of the real property located at 76-12 35th Avenue, Jackson Heights, New York 11372 (the "Building");

WHEREAS, Shareholder has entered into a Proprietary Lease with Warwick Owners Corp. ("Owner", having an office located at c/o New Bedford Management Corp., 210 East 23rd Street, 5th Floor, New York, New York 10010), for the premises known as and located at 76-12 35th Avenue, Apt. _____, Jackson Heights, New York 11372 (the "Premises");

WHEREAS, the Owner includes all agents of the Owner, including, but not limited to, all members of the Owner's Board of Directors, the Owner's Managing Agent, the Superintendent, and any professional engaged to act on behalf of the Owner;

WHEREAS, the Contractor includes all agents, employees, subcontractors, and sub-subcontractors of the Contractor; and

WHEREAS, the Shareholder has engaged the Contractor to perform certain construction activities with respect to the Premises and/or the Building within which the Premises are located (hereinafter the "Contractor's Work");

NOW THEREFORE, for the sum of ten dollars (\$10.00) and such other and valuable consideration, the Shareholder and the Contractor agree as follows:

ARTICLE 1.0 - INDEMNIFICATION

- 1.1 To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless the Shareholder and the Owner and their respective managers, operators, agents, employees, partners, principals, shareholders, affiliates, lenders, officers and directors (collectively, the "Indemnified Parties") from and against: (1) any and all claims, suits, damages, losses or liabilities for injuries (including death) to persons or property arising out of, or in connection with, the work being performed or services being provided by the Contractor; and, (2) any and all costs, expenses and fees, including but not limited to, reasonable attorneys' fees and expenses incurred in connection therewith and in connection with the enforcement of this indemnification agreement, any architects', engineers' and consultants' fees and disbursements, and all other professional fees and disbursements and court costs and fees arising out of or in connection with any such claim, suit, damage, loss or liability. This indemnity specifically contemplates full indemnity in the event that liability is imposed against an Indemnified Party without

negligence and solely by reason of statute, operation of law or otherwise, and partial indemnity in the event of any actual negligence on the part of an Indemnified Party causing or contributing to the underlying claim, in which case indemnification will be limited to any liability imposed over and above that percentage attributable to actual fault, whether by statute, operation of law or otherwise, to the fullest extent permitted by law.

- 1.2 In claims against any person or entity indemnified under this Article 1.0 by an employee of the Contractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this Article 1.0 shall not be limited by a limitation on amount or type of damages, compensation, or benefits payable by or for the Contractor under Workers' or Workmen's Compensation Acts or other employee benefit acts.
- 1.3 The obligations of the Contractor under this Article 1.0 shall not extend to the liability of the Architect/Engineer, the Architect's/Engineer's consultants, and agents and employees of any of them arising out of (1) the preparation or approval of maps, drawing, opinions, reports, surveys, Change Orders, designs, or specifications, or (2) the giving of or the failure to give directions or instruction by the Architect/Engineer, the Architect's/Engineer's consultants, and agents and employees of any of them provided such giving or failure to give is the primary cause of the injury or damage.
- 1.4 Contractor waives all rights against the Owner and the Shareholder, their agents, officers, directors and employees for recovery of damages to the extent that these damages are covered by the insurance maintained per insurance requirements stated herein.

ARTICLE 2.0 - INSURANCE REQUIREMENTS

- 2.1 The Contractor shall purchase and maintain insurance of the following types of coverage and limits of liability:

General Liability, including personal injury and property damage:	\$1,000,000
	Each Occurrence
Workers' Compensation and Employers Liability	statutory limits

The Indemnified Parties are to be named as additional insureds on a primary and non-contributory basis to all applicable parties using appropriate forms that are acceptable to the Shareholder and the Owner, with no right of contribution from any of the policies procured by the Indemnified Parties.

- 2.2 Coverages written on an occurrence basis shall be maintained without interruption from date of commencement of the Contractor's Work until expiration of the applicable statute of limitations relating to latent defect in construction of or improvement to real property of the state in which the work is performed.

- 2.3 Certificates of Insurance evidencing the above coverages shall be furnished to the Owner prior to the start of the Contractor's Work and copies of the policies shall be made available to the Owner at the Owner's request. If any of the foregoing insurance coverages are required to remain in force after final payment and are reasonably available, an additional certificate evidencing continuation of such coverage shall be submitted with the final application for payment as required. If any information concerning reduction of coverage is not furnished by the insurer, it shall be furnished by the Contractor with reasonable promptness according to the Contractor's information and belief.
- 2.4 Waivers of Subrogation. The Shareholder and the Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents and employees, each of the other, and (2) the Owner, the Architect/Engineer, the Architect's/Engineer's consultants, separate contractors, and any of their subcontractors, sub-subcontractors, agents and employees for damages caused by fire or other perils to the extent covered by property insurance provided under the Contract or other property insurance applicable to the Contractor's Work except such rights as they may have to proceeds of such insurance held by the Owner as fiduciary. The Contractor shall require of the subcontractors, sub-subcontractors, agents and employees, by appropriate agreements, written where legally required for validity, similar waivers in favor of other parties enumerated herein. If possible, the policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and regardless of whether the person or entity had an insurable interest in the property damaged.

ARTICLE 3.0 – ACKNOWLEDGMENTS OF SHAREHOLDER AND CONTRACTOR

- 3.1 The Shareholder and the Contractor acknowledge that any additional time for work to be completed past the end date approved by the Board in the alteration application initially submitted to the Owner's Board of Directors must be approved by the Owner's Managing Agent in writing. Failure to obtain the required approval in advance will result in an administrative fee of \$100.00 per day for each day the Contractor's Work extends past the approved end date, which will be added to the Shareholder's account.
- 3.2 The Shareholder and the Contractor agree that the Contractor's work will be conducted Monday through Friday from 8 a.m. to 5 p.m. No work of any kind will be done on Saturdays, Sundays, and holidays. Any unusually noisy work that could be disturbing to neighbors must not be done before 9 a.m. Violation of these procedures will result in an administrative fee of \$500.00, doubled for each successive breach, which will be added to the Shareholder's account.

- 3.3 The Contractor must enter and exit through the basement. All deliveries must be made through the basement. Debris must be removed daily through the basement during regular work hours following EPI industry guidelines. No debris or materials may be left at any time on the common areas of the Building or grounds. At no time shall the back gates or building doors be left open and unattended. Violation of these procedures will result in an administrative fee of \$500.00, doubled for each successive breach, which will be added to the Shareholder's account.
- 3.4 The Shareholder and the Contractor agree to use elevator pads and floor coverings at all times during the alteration and to return same to the Superintendent at the end of each work day. Violation of these procedures will result in an administrative fee of \$500.00, doubled for each successive breach, which will be added to the Shareholder's account.
- 3.5 The Shareholder and the Contractor agree to provide the Superintendent at least 48 hours' notice of the start of work or any expected large deliveries (e.g. appliances). Please note that the Superintendent is off on Fridays – if a delivery is expected on Friday, the Managing Agent should be notified.
- 3.6 The Shareholder and the Contractor acknowledge that no work requiring approval by the New York City Department of Buildings or any other government agency can be self-certified. If any work is self-certified, the Shareholder is responsible to have the work re-certified by the appropriate government agency.
- 3.7 **The Shareholder and the Contractor acknowledge and agree that no mechanic's lien will be filed against the Owner's property for any reason whatsoever. In the event that the Contractor files a mechanic's lien against the Owner's property, the Owner may bond, settle, or resolve the lien in any manner the Owner deems appropriate. The Shareholder hereby indemnifies and holds the Owner harmless against any and all costs, expenses, and legal fees related to any mechanic's lien filed by the Contractor, including, but not limited to, the bonding and/or removal thereof.**
- 3.8 The Shareholder and the Contractor agree to notify the Superintendent and the Managing Agent of any changes to the primary contact of the Contractor who will be working on site.
- 3.9 The Shareholder and the Contractor acknowledge that the Warwick is a non-smoking environment, inside and out.

[continued on Page 5 for signatures]

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the day and year first set forth above.

_____, Shareholder
[signature]

[printed name]

_____, Contractor
By: _____
[printed name and title]

_____, Shareholder

[printed name]

_____, Owner
Warwick Owners Corp.
By: _____
[printed name and title]

WARWICK OWNERS CORP.
SAFETY PROTOCOLS IN RESPONSE TO COVID-19

As a result of the safety issues arising from COVID-19, The Board of Directors of Warwick Owners Corp. has adopted the following safety protocols, which apply to all third parties conducting work or large deliveries at 76-15 35th Avenue, Jackson Heights, New York 11372 (the Property):

1. These protocols apply to all interior and exterior areas of the Property.
2. No one experiencing symptoms of COVID-19 is permitted at the Property under any circumstances.
3. No one who has been exposed in the previous fourteen days to someone who is experiencing symptoms of COVID-19 is permitted at the Property under any circumstances.
4. All personnel must comply with all mandates of all government and quasi-governmental agencies, including, but not limited to, New York City, New York State, the United States Centers for Disease Control and Prevention, and the World Health Organization.
5. All personnel must keep at least six feet apart from all other persons unless required by the particular task being undertaken.
6. Face coverings and hand protection must be worn by all personnel at all times. Dispose of these items only in an appropriate container.
7. All personnel should use the stairs when possible. Only one person may be present in an elevator.
8. Hand sanitizer must be kept on site at all times (not required for deliveries).
9. No conversations, meetings, or other activity may take place in the common areas of the Property, except as necessary to complete the work or delivery.
10. When possible, documentation should be submitted electronically.
11. Notify the Superintendent, Orlando Bardales, at (646) 209-8530 when entering and exiting the Property.
12. In the event that anyone develops COVID-19 symptoms within fourteen days of having been at the Property, immediately notify the Managing Agent, Maria Pietrzak at (646) 453-5409 and mpietrzak@nbmgmt.com.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/11/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Name and address	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Twin City Fire Insurance Company	29459
INSURED Vendor Address City, State, ZIP	INSURER B: United States Fire Insurance Company	21113
	INSURER C: Hartford Fire Insurance Company	19682
	INSURER D: Travelers Property Casualty Co of A	25674
	INSURER E: Harleysville Insurance Company of O	10060
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 1393420927

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y		13EC50F6309	6/13/2015	6/13/2016	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			13UENOF6310	6/13/2015	6/13/2016	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$0			ZUP61M0735515NF	6/13/2015	6/13/2016	EACH OCCURRENCE \$15,000,000 AGGREGATE \$ \$
E	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	WC00000061056T	6/26/2015	6/26/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
B C	Crime Cargo			6260351139 13UUMJY5999	6/13/2015 6/13/2015	6/13/2016 6/13/2016	Limit 1,000,000 Limit 75,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is listed as additional insured as well as Warwick Owners Corp. 76-12 35th Ave, Jackson Heights, NY 11372, and New Bedford Management Corp., 210 East 23rd St., New York, NY 10010.

CERTIFICATE HOLDER

Name(s)
7612 35th Avenue,
Apt.
Jackson Heights NY 11372

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2014/01)

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THIS CERTIFICATE SUPERSEDES PREVIOUSLY ISSUED CERTIFICATE



New York State Insurance Fund

Workers' Compensation & Disability Benefits Specialists Since 1914

199 CHURCH STREET, NEW YORK, N.Y. 10007-1100

Phone: (888) 997-3863

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

^^^^^^ 112135096

POLICYHOLDER Vendor name Address City, State, ZIP		CERTIFICATE HOLDER Name(s): _____ 7612 35TH AVENUE, APT _____ JACKSON HEIGHTS NY 11372	
POLICY NUMBER Z1059 150-1	CERTIFICATE NUMBER 141503	PERIOD COVERED BY THIS CERTIFICATE 08/01/2015 TO 08/01/2016	DATE 12/7/2015

THIS IS TO CERTIFY THAT THE POLICYHOLDER NAMED ABOVE IS INSURED WITH THE NEW YORK STATE INSURANCE FUND UNDER POLICY NO. 1059 150-1 UNTIL 08/01/2016, COVERING THE ENTIRE OBLIGATION OF THIS POLICYHOLDER FOR WORKERS' COMPENSATION UNDER THE NEW YORK WORKERS' COMPENSATION LAW WITH RESPECT TO ALL OPERATIONS IN THE STATE OF NEW YORK, EXCEPT AS INDICATED BELOW.

IF SAID POLICY IS CANCELLED, OR CHANGED PRIOR TO 08/01/2016 IN SUCH MANNER AS TO AFFECT THIS CERTIFICATE, 10 DAYS WRITTEN NOTICE OF SUCH CANCELLATION WILL BE GIVEN TO THE CERTIFICATE HOLDER ABOVE. NOTICE BY REGULAR MAIL SO ADDRESSED SHALL BE SUFFICIENT COMPLIANCE WITH THIS PROVISION. THE NEW YORK STATE INSURANCE FUND DOES NOT ASSUME ANY LIABILITY IN THE EVENT OF FAILURE TO GIVE SUCH NOTICE.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS NOR INSURANCE COVERAGE UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY.

NEW YORK STATE INSURANCE FUND

DIRECTOR, INSURANCE FUND UNDERWRITING

This certificate can be validated on our web site at <https://www.nysif.com/cert/certval.asp> or by calling (888) 875-5790

VALIDATION NUMBER: 319925450